



State of New Jersey

DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CONSUMER AFFAIRS
STATE BOARD OF SOCIAL WORK EXAMINERS
124 HALSEY STREET, 6TH FLOOR, NEWARK NJ

JAMES E. MCGREEVEY
Governor

DAVID SAMSON
Attorney General
RENI ERDOS
Director

July 2002

Mailing Address:
P.O. Box 45033
Newark, NJ 07101
(973) 504-6495

Dear New Jersey Social Worker:

N.J.A.C. 13:44G-9.1(a) requires that any person who has been issued a license or certificate by the State Board of Social Work Examiners must notify the Board office within 30 days that he or she has moved and that an address of record on file with the Board should be changed.

Please be advised that your renewal application was initially mailed to you at the address of record on file with the Board. Because this renewal application could not be forwarded to another address, it was returned by the United States Postal Service as undeliverable. As a courtesy, it has been remailed to you at the address provided by the post office. However, it is vital that you understand that the forwarding of the renewal application to you does not constitute official notification from you of a change of an address of record. **The enclosed renewal application has all of the instructions you need to understand the proper way to renew your certificate or license, including how to make a name or an address change.**

If you return the renewal application without updating your address, you will not receive your license. Licenses will be returned by the post office to the Board because licenses may not be forwarded to any new address.

I trust that this notification will assist you in understanding the renewal process and your responsibilities as a certificate holder or licensee during renewal time.

Very truly yours,

A handwritten signature in cursive script that reads "Leslie Aronson".

Leslie Aronson
Executive Director

Internet - 7/25/02